

WITNESS STATEMENT

Criminal Procedure Rules, r 16. 2; Criminal Justice Act 1967, s. 9; Magistrates' Courts Act 1980, s.5B

Statement of:

Date: / /

Occupation:

Over 18? **Yes**

I am the above named person. I am employed as
at

[Job Title]

[Company & Address]

I have worked here for

[Length of time employed]

I was contacted by police in relation to CCTV for an incident that occurred on ____ / ____ / ____

The time of this incident was ____ : ____ - ____ : ____

[Date/Time]

This was an incident of

[i.e. Shoplifting]

This is what happened (if not present enter "N/A")

[Describe what you saw]

NB only if you were present

I have reviewed the CCTV of this incident and this shows:-

[Describe what is seen]

The time and date shown on CCTV are ____ / ____ / ____ - ____ : ____ - ____ : ____

[Date/Time]

I would describe the suspect(s) in this incident as:-

[Include approximate age /
ethnicity / build /
hair (colour & length) /
clothing / items carried /
distinguishing features]

These suspects

known to me

[If so, explain who and how]

My view

obstructed and the distance away was

Continuation:

The following items were stolen and their respective values are:-

[Enter as 'Item - £ Value']

The total value of items stolen was £

I have extracted the CCTV footage covering this incident from our CCTV recording device and provided it to police on the secure digital link sent to me and I exhibit this footage as my exhibit ____/01.

Has a receipt been printed? [] Yes [] No
(if yes)

Additionally a receipt has also been printed totalling the costs of the items stolen, I have taken a picture of this and uploaded it to the secure portal, I exhibit this as ____/02

[For your exhibit number
please enter your initials
followed by /01
i.e. John Michael Smith with
be JMS/01

As an employee of the above venue, I confirm that I gave nobody permission to take any property belonging to the above venue.

This statement signed by me is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false, or do not believe to be true.

Digital witness signature:
Type your name

Date: / /

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